



# Kovai Kalaimagal College of Arts and Science

Re- Accredited with 'A' Grade by NAAC

(An Autonomous Institute, Affiliated to Bharathiar University)

Vellimalaipattinam, Narasipuram Post, Thondamuthur Via, Coimbatore - 641 109.



## **Criterion V – Student Support and Progression**

### **Key Indicator 5.1- Student Support**

#### **Metric 5.1.5 Grievance Redressal Mechanism.**

Grievances Redressal Committee



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## Minutes of the Meeting for the Academic year 2017-2018

KOVAI KALIMAGAL COLLEGE OF ARTS AND SCIENCE

Grievances Redressal Cell (students) Members

2017- 2018

Sl.No	Name of the member	Designation
1	Dr.N.Mala	Principal
2	Dr.S.Mazhaisilambu	HoD – Tamil
3	Mr.B.Panner selvam	HoD - Maths
4	Mrs.N. Vijayalakshmi	HoD – Computer Science
5	Mr.K.Noel Binny	HoD – Computer Application
6	Dr.J.Karthikeyani	HoD – Commerce CA
7	Ms.E.Karthika	HoD - Commerce

N. Mala  
03.06.17

**Principal**

Kovai Kalaimagal College of Arts and Science  
Narasipuram Post, Coimbatore - 641 109.

**KOVAI KALAIAMAGAL COLLEGE OF ARTS & SCIENCE**  
**(AUTONOMOUS)**

Date: 12.12.2017

Minutes of the Grievance Appeal Committee meeting held on 12.12.2017 @ 2.30 pm

Members Present:

S.No.	Name of the Member	Designation	Signature
1	Dr.N.Mala	Principal	<i>N. Mala</i>
2	Dr.S.Mazhalaisilambu	Head of the Department, Tamil	<i>S. Mazhalaisilambu</i>
3	Mr.B.Pannerselvam	Head of the Department, Maths	<i>B. Pannerselvam</i>
4	Mr.Noel Binny	Head of the Department, Computer Science	<i>Noel Binny</i> 12/12/17
5	Dr.J.Karthikeyani	Head of the Department, Commerce CA	<i>J. Karthikeyani</i>
6	Ms.E.Karthika	Head of the Department, Commerce	<i>E. Karthika</i>

The Principal welcomed the members for the meeting. The Following are the details of grievances identified from the students and necessary action initiated against them.

S.No.	Grievances Identified	Action Taken	Remarks
1	Water Doctor to be cleaned frequently.	Action initiated to provide the same	Resolved
2	Quality of Food in Canteen can be increased	Intimated to provide quality foods for students	Resolved

*N. Mala*  
PRINCIPAL

**Principal**  
Kovai Kalaimagal College of Arts and Science  
Narasipuram Post, Coimbatore - 641 109.

Report of Grievances Redressal Cell (students) for 2017-18

Grievance if any is reported by the students in the meeting of the class committee conducted by the Principal . Such grievances are referred to the concerned HoD for their redressal. In case grievances represented by the students cannot be redressed by the concerned HoD, it will be referred to the Grievances Redressal Cell which conducts an enquiry and if found genuine, it will be redressed immediately.

Thus the grievances expressed by the students by the class committee meeting and the action taken are given in the report on class committee meeting.

*N. Lalala*  
03.06.18

**Principal**

Koval Kalaimagal College of Arts and Science  
Narasipuram Post, Coimbatore - 641109.