

KOVAI KALAIMAGAL COLLEGE OF ARTS AND SCIENCE

(An Autonomous Institute Affiliated to Bharathiar University)

(An ISO 9001: 2008 Certified Institution)

(Re-Accredited with "A" Grade by NAAC)

Narasipuram, Coimbatore – 641109

Ref:KKCAS/2017/IQAC/CIR

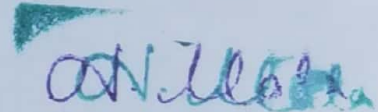
15.12.2017

Circular for Thirteenth Meeting of IQAC

The thirteenth Internal Quality Assurance Cell (IQAC) meeting will be held on 20.12.2017 at 10.00 am in the Board Room. Dr. B. Sambath Kumar, Principal and Secretary (Rtd), P.S.G. College of Arts and Science, Coimbatore will be the invited member for the meeting of the IQAC. All the members of IQAC are informed to attend the meeting without fail.

Agenda:

1. To approve the minutes of the previous meeting.
2. To review the activities conducted by various departments as per the decision taken in the last meeting.
3. To review the progress of research work.
4. To review the Curriculum of various programmes and suggestions to be given for their improvement.
5. Any other matter.



PRINCIPAL

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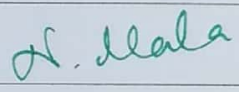

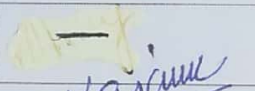
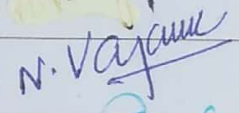
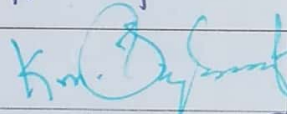
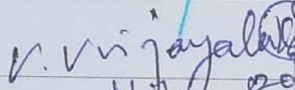
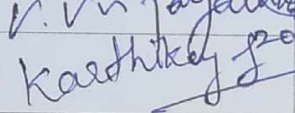
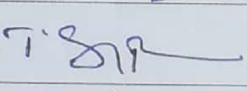
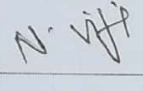
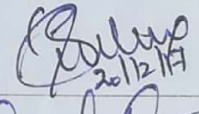
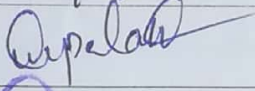
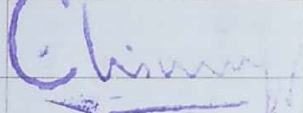
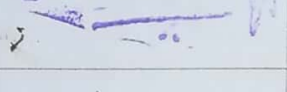
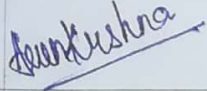
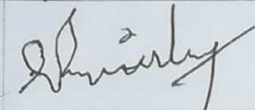
- 1.The Academic Director
- 2.The Secretary
- 3.The IQAC Coordinator

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MINUTES OF THE IQAC MEETING

Minutes of the meeting of the IQAC held on 20.12.2017 at 10.00 am in the board room at CIMAT.
 The following members were present:

MEMBERS PRESENT:

S.No.	Name of the Member	Designation	Category	Signature
1	Dr.N.Mala	Principal	Chairman	
2	Dr.D.Muthuraj	Advisor	Member	
3	Dr.A.Krishnamurthy	Professor	Member	
4	Mr.N.Varatharajan	Office superintendent	Member	
5	Dr. Mr.M.Sengaliappan	Dean Computer Science	Member	
6	Dr. V. Vijayalakshmi	Dean Commerce	Member	
7	Dr.J.Karthikeyani	HoD Commerce CA	Member	
8	Mrs.T.SuriyaPrabha	HoD -English	Member	
9	Mrs.N. Vijayalakshmi	HoD Computer Science	Member	
10	Mrs.C.Senbagavalli	HoD-Information Technology	Member	
11	Mrs.N.V.Deepalatha	Librarian	Member	
12	Dr.K.A.Chinnaraju	Secretary	Member	
13	Dr.B.Sampath Kumar	Principal (Retd.)	Member	
14	Mr.R.Arun Krishnan	Student Representative III B.Com (A)	Member	
15	Mr.K.Kaushikraj	Alumnus	Member	

16	Mr.N.Viswanathan	Managing Partner,Amarun Foundaries,Coimbatore	Invited Member	—
17	Ms.E.Karthika	HoD-Commerce	Coordinator	E. Karthika
18	Ms.B.Sindhuja	Assistant Professor-Maths(CA)	Invited Member	Sindhuja
19	Mrs.T.Sakthipriya	Assistant Professor-Commerce CA	Invited Member	T. Sakthipriya
20	Mrs.P.Pavithra	Assistant Professor-Commerce	Invited Member	P. Pavithra
21	Ms.C.Subha	Assistant Professor-BBA(CA)	Invited Member	C. Subha

The following members regretted their absence:

1	Dr.A.Krishnamurthy	Professor	Member
2	Mr.N.Viswanathan	Managing Partner,Amarun Foundaries,Coimbatore	Member
3	Dr.B.Sampath Kumar	Principal (Retd.)	Member

Minutes:

1. The minutes of the meeting held on 10. 04. 2017 was tabled for the perusal by the members and it was resolved unanimously to approve the same.
2. On review of the activities conducted by various departments it was found that most of the departments were able to carry out the activities as decided except for small deviations in the dates here and there.
3. A few departments which could not conduct the activities as proposed were requested to see that such programmes are conducted at least during the even semester.
4. The research work of the scholars in the Department of Commerce was reviewed to see whether the scholars keep pace as per schedule and whether they progress in the right direction. Wherever the scholars are lacking, proper guidance is given as to how to proceed further and to speed up the research work. The recognized guides for M.Phil were also requested to motivate the PG students to present papers in seminars and conferences and to publish at least one paper in the reputed journal before the end of the course.

The teachers with M.Phil qualification were instructed to present at least two papers in Seminars/ Conferences and publish at least one paper in a reputed journal. Similarly the teachers with Ph.D qualification were instructed to publish a minimum of two papers in journals in addition to presentation of at least two papers in Seminars/ Conferences.

The Heads of the Departments were also requested to motivate and help the students of Undergraduate programmes to present papers in Seminars/ Conferences held in and outside of the college.

5. The curriculum of the various programmes were reviewed and it was decided to make the curriculum as outcome based and accordingly the Heads of the Departments were requested to prepare the course outcomes and the programme outcomes and to modify the syllabus accordingly and place the curriculum prepared before the Board of Studies and Academic Council for their approval and to be adopted from the academic year 2018-2019.
6. As there was no other matter to be discussed the meeting came to an end with a vote of thanks proposed by Ms. E. Karthika, IQAC Co-Ordinator.

N. Malu

PRINCIPAL