

# KOVAI KALAIMAGAL COLLEGE OF ARTS AND SCIENCE

(An Autonomous Institute, Affiliated to Bharathiar University, Coimbatore)  
Re-accredited with "A" grade by NAAC  
Narasipuram, Coimbatore - 641 109

09.01.2020

Minutes of the meeting of the Examination Committee held on 09.01.2020, Thursday at 10.00 am in the Principal's office.

The following members were present:

1. Dr.N.Mala, Principal - Chairman
2. Dr.M.Sengaliappan , Dean, CS
3. Mrs.D.Umanandhini, Head , CS (UG & PG)
4. Mrs.C.Senbagavalli, Head, IT (UG & PG)
5. Mrs.N.Madhubala, Head, BCA
6. Dr.V.Vijayalakshmi, Dean, Commerce
7. Ms.E.Karthika, Head ,Commerce
8. Dr.N.Priyadharshini, Head , Commerce with CA(UG & PG)
9. Mrs.P.Pavithra, Head , Commerce with PA
10. Dr.S.Mazhalai Silambu, Head, Tamil
11. Mrs.T.Suriyaprabha, Head, English
12. Ms.M.Muthukani, Head, Mathematics (CA)
13. Mr.P.Ponsekar, CoE, Convenor

Dr.D.Muthuraj – Advisor regretted his leave of absence.

After formal welcome of the members by the Principal, the items of the agenda were taken up for discussion and the following resolutions were unanimously passed.

It is unanimously resolved to schedule the various activities related to the conduct of the End Assessment Examinations to be conducted during April / May 2020 as follows.

Scheduled Date	Particulars
09.01.2020	Exam Committee Meeting
20.01.2020	Submission of list of students who have to study Basic Tamil
20.01.2020	Submission of list of Elective Subject
20.01.2020	Submission of list of Common Subject
22.01.2020	Submission of syllabus in pdf form for current and arrear subjects
22.01.2020	Submission of list of extra credit courses along with syllabus in pdf form
24.01.2020	Submission of model question papers
01.02.2020	Issue of Exam Applications
01.02.2020	Submission of tentative schedule for practical exam along with the list of internal examiners and skilled assistants
17.02.2020	Payment of Examination fee without fine
29.02.2020	Payment of Examination fee with fine @ Rs.10 per working day
11.03.2020	Release of EAE – Theory Examination Schedule
12.03.2020	Online Continuous Internal Assessment Test II for all III year students
14.03.2020	Payment of Examination fee with fine @ Rs.500
16.03.2020	Model Examination for all UG & PG students
18.03.2020	Returning of all exam applications to CoE Office by Office Superintendent